

**MINUTES OF THE
FERNLEY CITY COUNCIL BUDGET MEETING**

MAY 22, 2019

Mayor Edgington called the meeting to order at 5:00 pm at Fernley City Hall, 595 Silver Lace Blvd, Fernley, NV.

1. INTRODUCTORY ITEMS

1.1. Roll Call

Present: Mayor Roy Edgington, Councilman Ray Lacy, Councilman Dan McCassie, Councilman Stan Lau, Councilwoman Sue Seidl, Councilwoman Fran McKay, City Manager Daphne Hooper, Assistant to the City Manager Colleen Unterbrink, City Attorney Brandi Jensen, Public Works Director Dave Whalen, City Clerk Kim Swanson, Building Official Shawn Keating, City Engineer Derek Starkey, Planning Director Tim Thompson.

1.2. Public Comment

There was none.

1.3. Approval of the Agenda

Motion: MOVE TO APPROVE THE AGENDA, **Action:** Approve, **Moved by** Councilwoman Sue Seidl, **Seconded by** Councilman Stan Lau, **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5). **Yes:** Councilman Dan McCassie, Councilman Ray Lacy, Councilman Stan Lau, Councilwoman Fran McKay, Councilwoman Sue Seidl.

2. CONSENT AGENDA:

2.1. (Possible Action) Approval of Minutes from April 17, 2019

2.2. Possible Action to Approve the Will-Serve for CRE II, LLC. for 28 ERC's for Water and 28 ERC's for Sewer for Lyon County Parcels 021-331-19, 20, 22, 29 & 38 located at North Clover Lane, Fernley, NV.

Motion: MOVE TO APPROVE THE CONSENT AGENDA AS SUBMITTED. **Action:** Approve, **Moved by** Councilwoman Fran McKay, **Seconded by** Councilman Stan Lau, **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5). **Yes:** Councilman Dan McCassie, Councilman Ray Lacy, Councilman Stan Lau, Councilwoman Fran McKay, Councilwoman Sue Seidl.

3. PUBLIC HEARINGS

- a. Discussion with City Council & Staff**
- b. Public Input**
- c. Additional Discussion with City Council & Staff**
- d. Council Action or Direction to Staff**

3.1. Public Hearing: Discussion and Possible Action Regarding Fiscal Year 2019/20 Tentative Budget Including But Not Limited To: All Funds Including The Water Enterprise Fund; Wastewater Enterprise Fund; General Fund; Capital Improvements Program, All City Departments; The Budget Process; Timeliness; Goals for the Next Year; The Existing Budget; Debt Fees; Water, Staffing Including But Not Limited To: Reorganization, Reclassifications, Changing Contracts to Employee Positions, Fulfilling Positions, Etc.

City Manager Hooper explained this is the required public hearing to allow for input on the budget process.

When City Council approved the tentative budget, staff made the recommended changes. She stated there was a significant increase for workers compensation rates. She stated this adjusted each department a little. There was an adjustment made to the pers allocations on employee/employer paid. She also explained insurance increased by 19%. The business license revenue line item was also increased from \$445,000 to \$600,000.

City Manager Hooper explained City Council requested money added to the budget for the RSVP Program in the amount of \$5,000. Code Enforcement Funds were also increased from \$15,000 to \$30,000.

City Manager Hooper continued saying the Mayor requested a part time Administrative Specialist I Position be added to the budget as permanent part time. The funds for this position are split between the City Clerk's Office and the Finance Department.

She explained in the Fleet Services budget there is a new cost center for supplies, supplies and vehicles. In Water Distribution, \$120,000 for the Water Resource Plan has been carried over into the next Fiscal Year so there is more time to complete it. After discussions with the State, the \$35,000 in the Sewer Fund for the Well at the East Wastewater Treatment Plant has been increased to \$85,000. The Transient Lodging Tax was adjusted to reflect the new 60 – 40 split. She stated with the changes the contingency amount did change by \$500.

City Manager Hooper answered questions from City Council.

Mayor Edgington opened public comment. There was none.

4. RESOLUTIONS

4.1. Discussion and possible action to approve and adopt Resolution 19- 005, the City of Fernley Cost Allocation Plan

City Manager Hooper explained this resolution needs to be adopted by City Council that breaks out the Cost Allocation Plan and the methodology in terms of distributing those expenses.

Councilwoman Seidl stated she did not support the Cost Allocation Plan. She felt the Cost Allocation was not an accurate reflection on what should be charged.

Motion: MOVE TO ADOPT RESOLUTION 19-005, THE CITY OF FERNLEY COST ALLOCATION PLAN **Action:** Approve, **Moved by** Councilwoman Fran McKay, **Seconded by** Councilman Stan Lau. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3, No =1). **Yes:** Councilman Dan McCassie, Councilman Stan Lau, Councilwoman Fran McKay. **No:** Councilman Ray Lacy, Councilwoman Sue Seidl.

5. STAFF REPORTS

5.1. Discussion and Possible Action to Approve the Fiscal Year 2019/20 Final Budget Including But Not Limited To Discussion Regarding: All Funds Including The Water Enterprise Fund; Wastewater Enterprise Fund; General Fund; Capital Improvements Program, All City Departments; The Budget Process; Timeliness; Goals for the Next Year; The Existing Budget; Debt Fees; Water, Staffing Including But Not Limited To: Reorganization, Reclassifications, Changing Contracts to Employee Positions, Fulfilling Positions, Etc.**5.2. Discussion and Possible Action to introduce Bill 276 an ordinance allowing the City Manager to condition first amendment presentations with reasonable time place and manner restrictions.**

City Manager Hooper stated this is the opportunity for City Council to approve the FY 2019/20 Budget in its entirety, including the document that will be submitted to the state.

City Manager Hooper stated the City Council needs to approve the document that is being sent to the state.

Mayor Edgington stated in the approved budget is an animal control box for the animal control truck. He explained the lead time is 9 – 10 month. He asked permission from City Council for staff to order the box before July 1st due to the long lead time. He stated no funds will be expended before July 1st.

Motion: MOVE TO APPROVE THE CITY OF FERNLEY BUDGET FOR FY20 WITH ANIMAL CONTROL BOX BEING ORDERED IMMEDIATELY. **Moved by** Councilman Stan Lau, **Seconded by** Councilman Ray Lacy.

Amended Motion: MOVE TO APPROVE THE CITY OF FERNLEY BUDGET FOR FY2019/20 WITH ANIMAL CONTROL BOX BEING ORDERED IMMEDIATELY, INCLUDING THE DOCUMENT SUBMITTED TO THE STATE. **Action:** Approve, **Moved by** Councilman Stan Lau, **Seconded by** Councilman Racy Lacy. **Vote:** Motion passed (summary: Yes = 4, No = 1, Abstain = 0). **Yes:** Councilman Dan McCassie, Councilman Ray Lacy, Councilman Stan Lau, Councilwoman Fran McKay. **No:** Councilwoman Sue Seidl.

City Manager Hooper thanked the City Council for their patience and comments. She also thanked staff for their hard work.

6. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEMS.

There was none.

9. PUBLIC COMMENT

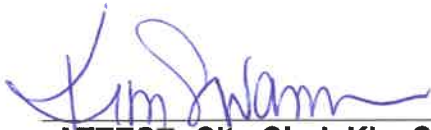
There was none.

ADJOURNMENT

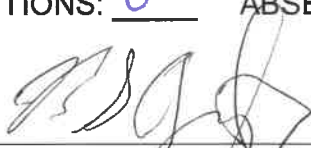
There being no further business to come before it, the Fernley City Council meeting adjourned at 5:54 pm.

Approved by the Fernley City Council on July 3, 2019 by a vote of:

AYES: 5 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0



ATTEST: City Clerk Kim Swanson



Mayor Roy Edgington